

DATA PROCESSING POLICY
PURSUANT TO ART. 13 OF EU REGULATION 2016/679 AND
OF LEGISLATIVE DECREE N. 196/03
AS MODIFIED BY LEGISLATIVE DECREE NO. 101/18

The processing of your data will be performed with the sole purpose of allowing you to attend the in-presence event promoted by CIMEA in the context of project *101101649 — MEETALY ENIC-NARIC Annual Joint Meeting 2024*. The event with the title: *31st Annual Joint Meeting of the ENIC and NARIC Networks*, has the objective of gather the Enic-Naric centres and the stakeholders to discuss the activity carried out during the year.

In this context, your data will be processed in accordance with the principles of lawfulness, correctness and transparency, as well as for specific, explicit and legitimate purposes and, in all cases, in a manner compatible with the same. The personal data gathered will be processed in such a way that they are "adequate", "relevant" and "limited" to what is necessary for the purpose of registering participants for the event. The personal data gathered will be processed with the sole purpose of collecting the information required to register participants in the event and to supply them with all the relevant information. The same data will then be stored in a separate database and in a form that allows the identification of the interested party only for the time necessary to achieve the purpose of the processing, while guaranteeing at the same time its integrity and confidentiality.

DATA CONTROLLER AND DATA PROTECTION OFFICER

The Data Controller is Associazione Cimea, based in Viale XXI Aprile n. 36, 00162 Roma (e-mail info@cimea.it PEC: cimea@pcert.it).

The Data Protection Officer (known as "RPD" or "DPO") can be reached at the following e-mail: dpo@collegeteam.it.

LEGAL BASIS AND PURPOSE OF THE PROCESSING.

You will be asked to provide the following personal data: first name, family name, organisation you represent, role in your institution, country you represent, email address. Your personal data will be used for the sole purpose of registering your participation in the event, of reaching you with information in connection with participating in the event and to send material relating to the event, all in compliance with the obligations deriving from the law, regulations and European Union legislation on the matter. It should be necessary to provide also special categories of personal data (art. 9 GDPR), as dietary requirements or data relating to disability or health problems. Furthermore, images and A/V recordings of event participants will be used for communication purposes.

METHODOLOGY OF PROCESSING

The processing of the data in question will be carried out both on paper and using information technology, strictly necessary in relation to the obligations, duties and purposes indicated and, in all cases, in a way to guarantee its security and confidentiality. In all cases, all your data will be processed within the limits set by the EU regulation n. 2016/679 and in no case will your data be processed using methods that involve automated decision-making or profiling procedures.

THE OBLIGATORY OR OPTIONAL NATURE OF PROVIDING DATA

The data that you will be asked to provide, with the sole purpose of allowing you to attend the event,

will be those strictly necessary to carry out the process. Failure to fill in the registration form will have the sole effect of not allowing you to attend the event.

DATA RETENTION PERIOD

The personal data collected will be stored by Associazione Cimea for a period of 10 years, and beyond in the event of legal proceedings until the third degree of judgement and, in any case, until the judgement becomes final and enforceable; they will thereafter be deleted and/or shredded.

LOCATION OF DATA PROCESSING AND COMMUNICATION TO PUBLIC ORGANISATIONS AND PRIVATE INDIVIDUAL

The processing of your data takes place at the headquarters of Associazione Cimea and your data may be communicated to the event partners, specifically appointed as Data Processors as well as, if necessary, within the limits strictly relevant to the obligations, tasks and purposes mentioned above, to employees authorised to process data on the basis of the duties and responsibilities assigned to them. Your data may not be transferred to entities established in countries outside the European Union.

RIGHTS OF THE DATA SUBJECTS

With reference to your personal data, you may at any time obtain confirmation of the existence or otherwise of the processing of your data and know its content and origin, verify its accuracy, its restriction in the event of processing in violation of the law, as well as oppose the processing for legitimate reasons and also to withdraw the consent at any time (pursuant to articles 15 and following of the regulations). The specific request can be submitted to the Data Controller or to the DPO/RPD at the above-mentioned contacts, or by filling in the form available at: <https://www.cimea.it/pagina-esercizio-diritti>. In the event of no or partial acknowledgement, it is your right to file a complaint with the Italian Data Protection Authority, following the procedure indicated on the website (www.garanteprivacy.it), as envisaged by art. 77 of the EU regulation or to refer to the pertinent judicial authorities, pursuant to art. 79 of the EU regulation.

I accept the processing of my personal data and I accept that CIMEA will use images and A/V recordings of event participants for communication purposes.